

- HOURS: 9AM TO 8PM, Sunday 1 pm-8 pm.
- LOCATION: MOUNTAIN GATEWAY MUSEUM ON WATER STREET
- ELECTRICITY: LIMITED ELECTRICITY IS AVAILABLE FOR \$10 PER VENDOR
- PRICE: A MAXIMUM OF TWO 12'X12'SPACES MAY BE RESERVED AT \$100 EACH FOR THREE DAYS. YOU WILL NEED TO BRING ALL NECESSARY PROPS, INCLUDING TABLES, CHAIRS AND PROTECTION FROM THE WEATHER, ALSO WE DO NOT HAVE THE MANPOWER TO HELP YOU SET UP. NO STRUCTURES OF ANY KIND ARE PERMITTED. SMALL FOOD TRAILERS WILL BE CHARGED FOR TWO SITES, MAKE SURE THAT YOUR APPLICATION CLEARLY STATES THAT YOU HAVE A TRAILER. LARGE TRAILERS AND RVs WILL BE CHARGED BASED ON THE AREA THEY NEED, 12X12 BEING THE BASIS FOR ONE SITE, IF YOUR RV OR LARGE TRAILER WILL NEED 36 FT THEN THE PRICE WILL BE \$100 X 3.
- SETUP: SAME DAY SET UP WILL START AT 7AM ON FRIDAY, YOU MAY COME ON THURSDAY AFTER 5PM TO SET UP, WE HIGHLY RECOMMEND YOU COME ON THURSDAY! COME TO THE MUSEUM ONLY, NO ONE WILL BE AT THE CHAMBER OFFICE AT CHECK IN. YOU MAY DRIVE TO YOUR ASSIGNED SPACE, UNLOAD AND THEN PARK YOUR VEHICLE IN A DESIGNATED AREA. ALL VEHICLES MUST BE OUT OF THE FESTIVAL AREA BY 9AM. PLEASE BEGIN YOUR SETUP AFTER REMOVING YOUR VEHICLE. VEHICLES WILL BE ALLOWED IN THE FESTIVAL AREA AFTER CLOSING TIME ONLY. ***YOU MAY NOT PARK IN THE PARKING LOTS AROUND JOHN'S MARKET ACROSS FROM THE MUSEUM! OR ON THE SIDE OF THE ROAD.***
- SCREENING: ITEMS AND DISPLAYS IN THE SHOW MUST BE APPROVED THROUGH THE COMMITTEE. THIS MAY BE DONE THROUGH PHOTO OR SLIDES. THIS WILL NOT BE NECESSARY IF YOU WERE HERE LAST YEAR. SCREENING MUST OCCUR BEFORE RESERVATIONS ARE CONFIRMED. THE COMMITTEE WILL REVIEW EACH BOOTH AND RESERVES THE RIGHT TO INSIST ON THE REMOVAL OF ANY WORK THAT HAS NOT BEEN SCREENED OR IS IN POOR TASTE OR INAPPROPRIATE.
- DRINKS: IF YOU ARE INTERESTED IN SELLING DRINKS THE OLD FORT CHAMBER OF COMMERCE WILL HAVE THEM AVAILABLE. YOU **MUST PURCHASE RESALE SOFT DRINKS FROM THE CHAMBER.**
- SECURITY: OLD FORT POLICE WILL SUPPLY SECURITY FOR THIS EVENT DURING THE NIGHT. THE CHAMBER IS NOT RESPONSIBLE FOR LOSE OR DAMAGE.
- REGISTRATIONS: EVERYONE MUST FILL OUT THE ATTACHED FORM AND SEND IT ALONG WITH PHOTOS OF YOU'RE WORK OR YOUR FOOD BOOTH. IF YOU WOULD LIKE US TO ACKNOWLEDGE YOUR APPLICATION, PLEASE SEND A SELF ADDRESSED ENVELOPE. IF YOU PLAN TO SELL FOOD DURING THE FESTIVAL, YOU WILL BE EXPECTED TO PROVIDE A QUALITY PRODUCT IN AN APPROPRIATE MANNER AND TO STAY OPEN WHILE THE FESTIVAL IS IN PROGRESS. NO FOOD OR DRINKS ARE ALLOWED TO BE SOLD FROM CRAFT BOOTHS. ACCEPTANCE IS PRIORITIZED BY THE DATE ON WHICH THE APPLICATION IS RECEIVED. NO RESERVATIONS WILL BE ACCEPTED WITHOUT THE FEE.
- TAXES: YOU ARE RESPONSIBLE FOR COLLECTING AND REPORTING THE STATE SALES TAX.
- CHECK-IN: THE CHECK-IN WILL BE LOCATED AT THE MOUNTAIN GATEWAY MUSEUM. THURSDAY 5 PM TO 7 PM, AND FRIDAY 7 AM. THIS IS WHERE YOU WILL RECEIVE YOUR SPACE ASSIGNMENT. WE EXPECT 10,000 TO 12,000 PEOPLE.
- CANCELLATION: IF YOU CANNOT ATTEND AFTER RESERVING YOU'RE SPACE YOU MUST CANCEL BY 4:30PM ON SEPTEMBER 15 TO RECEIVE YOU DEPOSIT BACK.

VISIT OUR WEB PAGE AT <http://www.oldfortchamber.com>

OLD FORT CHAMBER OF COMMERCE 828-668-7223

APPLICATION FOR OLD FORT Oktoberfest FESTIVAL

Please have applications submitted prior to September of this year. Thank you.

VENDOR NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____ IF FOOD, DO YOU COOK ON SITE? _____

FOOD VENDORS MUST SUBMIT COUNTY FOOD LICENCE TO HEALTH DEPARTMENT.

PHONE: _____ EMAIL: _____ DONATE ITEM FOR RAFFLE? _____

PLEASE FILL IN BELOW TO FIGURE COST

BOOTH **\$100** EACH=_____ ELECTRIC **\$10** extra=_____ GREASE DEPOSIT **\$50**= _____

TOTAL SENT _____

DESCRIBE WHAT YOUR BOOTH WILL CONSIST OF, **ESPECIALLY IF YOU HAVE ANIMALS**

FOOD VENDORS THAT DO NOT COOK ON SITE CAN AND MAY BE PLACED AMONG CRAFT VENDORS (SUCH AS CAKES, DRINKS, SNOW CONES) ALL COOKING VENDORS WILL BE IN THE SAME AREA. WE DO NOT RESTRICT THE TYPE OR AMOUNT OF VENDORS.

THIS SPACE IS A TWELVE BY TWELVE FOOT AREA FOR \$100 PER SPACE FOR THREE DAYS. SPACES ARE LIMITED TO TWO SPACES PER APPLICATION. **ALL TRAILERS WILL TAKE AND BE CHARGED FOR TWO SPACES.** IF POWER IS NEEDED (110 VOLTS ONLY) THERE IS AN ADDITIONAL TEN DOLLARS PER SPACE. WE WILL TRY TO PUT VENDORS IN SITES THEY HAVE HAD IN PAST YEARS, PLEASE MAKE NOTE OF ANY SPECIAL REQUIREMENT. (NO GUARANTEE WE CAN FULFILL SPECIAL REQUESTS)

CHECK PAYABLE TO: OLD FORT CHAMBER OF COMMERCE, mail to PO Box 1447, Old Fort, NC 28762

WE WANT TO TAKE THIS OPPORTUNITY TO THANK EACH OF YOU WHO HELPED TO MAKE OUR OKTOBERFEST A SUCCESSFUL ONE AND HOPE THAT YOU WILL AGAIN BE ABLE TO PARTICIPATE IN THIS EVENT.